

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

R. Finn Smith – District 1
Christopher R. Mills – District 2
Larron B. Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don R. Gerth – District 6

City Manager

Manny Gomez

October 16, 2023



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, October 16, 2023 - 6:00 p.m.

Sam D. Cobb, Mayor

R. Finn Smith
Commissioner – District 1

Joseph D. Calderón
Commissioner – District 4

Christopher R. Mills
Commissioner – District 2

Dwayne Penick
Commissioner – District 5

Larron B. Fields
Commissioner – District 3

Don R. Gerth
Commissioner – District 6

A G E N D A

City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio and
Available via Livestream at www.hobbsnm.org

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the October 2, 2023, Regular Commission Meeting (*Jan Fletcher, City Clerk*)

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming November 1, 2023, as “*Extra Mile Day*”

3. Recognition of City Employees - Milestone Service Awards for the Month of October, 2023 *(Manny Gomez, City Manager)*
 - 5 years – Sandra Regalado Flores, CORE
 - 10 years – Roger Kibad, Utilities Department
 - 10 years – Jessica Silva, Code Enforcement
 - 20 years – Kevin Shearer, Hobbs Fire Department

PUBLIC COMMENTS *(Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

4. Resolution No. 7411 – Authorizing the Appointment of Scotty Holloman and Brian Belyeu to the City of Hobbs' Labor Management Relations Board *(Mayor Sam Cobb)*
5. Resolution No. 7412 – Authorizing the Appointment of Robert Guthrie to the Cemetery Board *(Mayor Sam Cobb)*
6. Resolution No. 7413 – Authorizing the Opening of One New Special Revenue Fund in Accordance with State Audit Rule *(Deb Corral, Assistant Finance Director)*

DISCUSSION

7. Hobbs Municipal Schools General Obligation Bond *(Gene Strickland, Superintendent, Hobbs Municipal Schools)*

ACTION ITEMS *(Ordinances, Resolutions, Public Hearings)*

8. **PUBLICATION:** Proposed Ordinance Amending Section 2.12 of the Hobbs Municipal Code Specific to the Municipal Judge's Salary, Duties, Administration and Training *(Valerie Chacon, Acting City Attorney)*
9. Consideration of Approval of a CES Contract with Lee Engineering for the Professional Engineering of Hobbs Fiber Design, Change Order No. 1 *(Todd Randall, City Engineer)*
10. Resolution No. 7414 – Authorizing Budgetary Adjustment #1 for Fiscal Year 2023-2024 *(Deb Corral, Assistant Finance Director)*

11. Resolution No. 7415 – Authorizing an Allocation of Lodgers' Tax Funds for Various Events (*Toby Spears, Finance Director*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

12. Next Meeting Date:

- City Commission Regular Meeting:
 - **Monday, November 6, 2023, at 6:00 p.m.**

ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 9, 2023
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- Regular City Commission meeting held on October 2, 2023

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, October 2, 2023, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico. This meeting was also broadcast via Livestream on the City's website at www.hobbsnm.org.

Call to Order and Roll Call

Mayor Sam D. Cobb called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Christopher Mills (*Via conference call*)
Commissioner Larron B. Fields
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick (*Via conference call*)
Commissioner Don Gerth

Absent: Commissioner R. Finn Smith

Also present: Valerie Chacon, Acting City Attorney
Bobby Arther, Municipal Court Judge
Mark Doporto, Acting Fire Chief
Tony Alarcon, Fire Inspector
Shawn Williams, Fire Marshal
Kevin Shearer, Battalion Chief
August Fons, Police Chief
Shane Blevins, Deputy Police Chief
Chad Wright, Police Captain
Danny Garrett, Police Captain
Deborah Corral, Assistant Finance Director
Bryan Wagner, Parks and Open Spaces Director
Doug McDaniel, Recreation Director
Matt Hughes, Rockwind Golf Course Superintendent
Tim Woomer, Utilities Director
Nicholas Goulet, Human Resources Director
Selena Estrada, Risk Management
Christa Belyeu, I.T. Director
Todd Randall, City Engineer
Kevin Robinson, Development Director
Shelia Baker, General Services Director
Meghan Mooney, Communications Director
Lou Maldonado, Parks Superintendent
Julie Nymeyer, Executive Assistant
Jan Fletcher, City Clerk
Amelia Maldonado, Deputy City Clerk
Rose Galavez, Assistant Deputy City Clerk
10 citizens

Invocation and Pledge of Allegiance

Commissioner Fields delivered the invocation and Commissioner Calderón led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved the minutes of the regular meeting of September 18, 2023, be approved as written. Commissioner Fields seconded the motion and the vote was recorded as follows: Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Mr. August Fons, Police Chief, presented a Purple Heart Medal to Detective Jorge Carrillo, alongside his family, for an injury he sustained in the line of duty.

Mayor Cobb proclaimed the week of October 8 - 14, 2023, as "*Fire Prevention Week*". He presented the proclamation to Mr. Shawn Williams, Fire Marshal, and Mr. Tony Alarcon, Fire Inspector.

Fire Marshal Williams stated the Hobbs Fire Department will be making presentations at all of the elementary schools to provide information to students on the importance of fire safety. Fire Marshal Williams stated the Hobbs Fire Department will install smoke detectors in homes upon request by calling (575) 391-8158.

Public Comments

Ms. Julie Nelson commended the First Tee Program at Rockwind Community Links Golf Course and the life lessons it has provided for her son. She thanked the instructor, Ms. Tanya Lackey, for teaching her son and the other children to be kind, trustworthy and to have good sportsmanship. Ms. Nelson stated these important life lessons will follow the children through college and beyond.

Consent Agenda

Resolution No. 7403 – Authorizing the Appointment of Thomas Wilson to the Lodgers' Tax Board

Resolution No. 7404 – Designating Person(s) Qualified as an Acting Municipal Judge and Setting Forth Compensation for Acting Municipal Judge

Discussion

None

Action Items

Consideration of Approval of an Allocation Disbursement from the Department of Finance and Administration (DFA) in the Amount of \$1,312,500.00 for Hiring of Law Enforcement/Support Positions

Mr. August Fons, Police Chief, explained the allocation disbursement from the Department of Finance and Administration (DFA) in the amount of \$1,312,500.00 for hiring of law enforcement and civilian support positions. The allocated funds will be disbursed 100% up to \$750,000.00 the first year, 50% up to \$375,000.00 the second year, and 25% up to \$187,500.00 the third year.

Police Chief Fons stated the funds for the first disbursement must be expended by June 30, 2024; the second 50% disbursement will be made in July 2024 to be expended by June 30, 2025; and the last disbursement of 25% will be made in July 2025 to be expended by June 30, 2026. Any amount not expended in each of the three years will be returned to DFA in the year that it is scheduled for reversion.

There being no discussion, Commissioner Fields moved the consideration of an allocation disbursement from DFA in the amount of \$1,312,500.00 for hiring of law enforcement and civilian support positions be approved as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the supporting documentation and agreement are attached and made a part of these minutes.

Resolution No. 7405 – Approving a Related Party Contract with Watson Truck & Supply for Maintenance and Repair of City Fleet

Ms. Shelia Baker explained the resolution approving a related party contract with Watson Truck & Supply for maintenance and repair of city fleet. The City of Hobbs has a need to procure services from a certified dealership for International, Navistar, Cummins, and Allison engines in order to maintain and repair City fleet. The Garage Department received three quotes from qualified companies: Watson Truck & Supply, Roberts Truck Center and R J Border International. Ms. Baker stated the recommendation is to award a contract to Watson Truck & Supply, as they are located in Hobbs and are the low bidder. Ms. Baker advised the City of Hobbs Garage division currently has approximately \$164,000.00 budgeted for machine repair and maintenance.

Mayor Cobb requested the record reflect Commissioner Finn Smith has a financial ownership in Watson Truck & Supply. While Commissioner Smith is absent tonight, he would have abstained from voting on this item.

There being no discussion, Commissioner Calderón moved that Resolution No. 7405 be adopted as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 7406 - Determining that Certain Properties are Ruined, Damaged and Dilapidated Requiring Remediation or Removal from the Municipality Located at 1220 East Cain and 1310 East Marland

Ms. Valerie Chacon, Acting City Attorney, explained the resolution and stated certain properties are ruined, damaged and dilapidated requiring remediation or removal from the municipality located at 1220 East Cain and 1310 East Marland. Ms. Chacon displayed photographs of the properties and stated not only are the properties ruined, damaged and dilapidated but they are also a menace to the public comfort, health and safety. Some locations have squatters who are residing on the property.

Following a brief discussion, Commissioner Fields moved that Resolution No. 7406 be adopted as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 7407 – Approving a Development Agreement with French Brothers, Inc., Concerning the Development of Market Rate Single-Family Housing

Mr. Kevin Robinson, Development Director, explained the agreement with French Brothers, Inc., concerning the development of market rate single-family housing. Mr. Robinson stated the developer has requested a development agreement concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$100,000.00. This agreement would be the sixth agreement with French Brothers, Inc.

There being no discussion, Commissioner Gerth moved that Resolution No. 7407 be adopted as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes

Resolution No. 7408 – Approving a Development Agreement with Lemke Development, Inc., Concerning the Development of Market Rate Single-Family Housing

Mr. Kevin Robinson explained the agreement with Lemke Development, Inc., concerning the development of market rate single-family housing. Mr. Robinson stated the developer has requested a development agreement concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$100,000.00. This agreement would be the eleventh agreement with Lemke Development, Inc.

There being no discussion, Commissioner Fields moved that Resolution No. 7408 be adopted as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes

Resolution No. 7409 – Approving the Final Plan for the Meadowlands, Unit II, Subdivision as Recommended by the Planning Board

Mr. Robinson explained the final plan for the Meadowlands, Unit II subdivision as recommended by the Planning Board. The subdivision is located northwest of the intersection of College and Ja-Rob within the municipal boundaries. The subdivision encompasses 8.81 acres and will contain 39 single family residential lots. An Engineer of Record Certification of all infrastructures emplaced has been submitted to the municipality. The Planning Board considered this item at the September 19, 2023, regular meeting and voted 4-0 to recommend approval.

Mr. Robinson stated the positive impact of the new development and new housing from the gross receipt tax collections and monthly utility bills of the residents should offset any expenses that the City will incur from the maintenance responsibility of streets, water and sewer lines.

Following a brief discussion, Commissioner Calderón moved that Resolution No. 7409 be adopted as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 7410 – Authorizing Modification of a Lease Agreement Between the City of Hobbs and the Economic Development Corporation of Lea County Containing the Lea County Convenience Center Located at 4401 West Business Park Blvd.

Mr. Robinson explained the modification of a lease agreement between the City of Hobbs and the Economic Development Corporation of Lea County containing the Lea County Convenience Center located at 4401 West Business Park Boulevard. In 1983, per Resolution No. 2240, the municipality leased to the Industrial Development

Corporation of Lea County a 235-acre parcel for a 99-year term for the purpose of Economic Development. Subsequently a portion of the parent lease was sub-leased to the Board of Commissioner of the County of Lea for the express purpose of developing and operating a solid waste convenience center. In November of 2008, per Resolution No. 5183, the municipality approved the Hobbs Industrial Airpark Subdivision, Phase 1 which encompassed a large portion of the original 1983 lease including that area containing the Convenience Center. A recent opinion of value concerning the landlocked Lot I located adjacent to southern property line of the Convenience Center is less than \$25,000.00. Therefore, the municipality is proposing that the existing Lease be modified to replace the metes and bounds description (Lot H) with the legal descriptions created with the approval of the Hobbs Industrial Airpark Subdivision, Phase 1 and to include both Lots H and I as the sub-leased premises and all other tenants of the existing Lease to remain the same.

Mayor Cobb stated the parcel of land is landlocked and there is currently no access to the land without the development of roads.

Following a brief discussion, Commissioner Gerth moved that Resolution No. 7410 be adopted as presented. Commissioner Fields seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Commissioner Calderón requested the public to be mindful of the Hobbs Municipal School Bond Election coming up in November and the items on the list. Commissioner Calderón expressed concern for many children whose parents are absent. He asked parents to please be mindful of their children and where they are.

Mayor Cobb thanked everyone who attended the meeting tonight.

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 6:35 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

PROCLAMATIONS

AND

**AWARDS OF
MERIT**

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, Hobbs, New Mexico, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Hobbs, New Mexico, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Hobbs, New Mexico, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Hobbs, New Mexico, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2023.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim November 1, 2023, as:

“Extra Mile Day”

I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

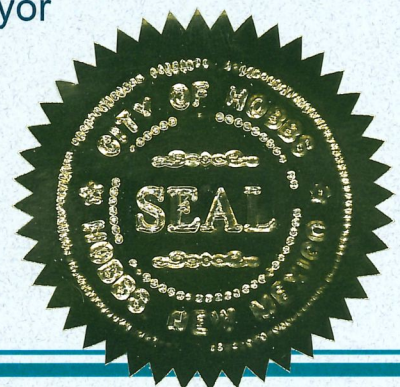
IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of October, 2023, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk



October Milestones 2023

5 years

Sandra Regalado Flores	CORE Custodian	10/11/2018
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10 years

Roger Kibad	WW Control Op IV	10/14/2013
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Jessica Silva	Code Enforcement	10/09/2013
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20 years

Kevin Shearer	Fire Train/Safe BC	10/07/2003
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CONSENT AGENDA



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: Resolution Authorizing the Mayor to Make an Appointments to the Labor Management Relations Board.

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: October 9, 2023
SUBMITTED BY: J. Nymeyer

Summary:

The Mayor would like to re-appoint Scotty Holloman and Brian Belyeu to the Labor Management Relations Board; term expires September 6, 2024.

Fiscal Impact:

Reviewed By: _____

Debrah Corral
Finance Department

There is no effect on the current year budget.

Attachments:

Resolution

Legal Review:

Approved As To Form: _____

Valerie Schen
City Attorney

Recommendation:

Motion to approve Resolution.

Approved For Submittal By:

Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 7411

A RESOLUTION AUTHORIZING THE MAYOR
TO MAKE AN APPOINTMENT TO
THE LABOR MANAGEMENT RELATIONS BOARD

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to re-appoint Scotty Holloman and Brian Belyeu to the Labor Management Relations Board. This appointment is for a one year term which will expire September 6th, 2024.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: Resolution Authorizing the Mayor to Make Appointments to City Advisory Boards

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: October 9, 2023
SUBMITTED BY: J. Nymeyer

Summary:

Cemetery Board: The Mayor recommended appointing Robert Guthrie to the Cemetery Board to fill the vacancy for Joanne Zespy. Term will expire March 31, 2025.

Fiscal Impact:

Reviewed By: _____

Denise Corral
Finance Department

There is no effect on the current year budget.

Attachments:

Resolution

Legal Review:

Approved As To Form: _____

Valerie Schan
City Attorney

Recommendation:

Motion to approve Resolution.

Approved For Submittal By:

Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 7412

A RESOLUTION AUTHORIZING THE MAYOR
TO MAKE APPOINTMENTS TO
THE CITY OF HOBBS ADVISORY BOARDS

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to make appointments to the following advisory boards:

CEMETERY BOARD (Two-year terms expiring March 31, 2025)
Robert Guthrie is appointed to fill the vacant position for Joanne Zespy.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: Opening a special revenue fund in accordance with State Audit Rule 2.2.2.10 O
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 6, 2023
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

A new special revenue fund needs to be opened for FY2024:

- Fund 320 – 2023 Recruitment LER

State Audit Rule 2.2.2.10(O) mandates that authority must be granted for the creation of a special revenue funds. The creation of this fund will allow for good accounting practices for audit and reporting purposes.

Fiscal Impact:

- The budget for this fund will be introduced in BAR #1 for FY24.

Reviewed By: Deborah Corral Digitally signed by Deborah Corral Date: 2023.10.06 10:14:13 -0600'
Finance Department

Attachments:

- Resolution

Legal Review:

Approved As To Form: Valerie S. Chacon Digitally signed by Valerie S. Chacon DN: cn=Valerie S. Chacon, o=City of Hobbs, email=vschacon@hobbsnm.org, c=US Date: 2023.10.05 15:35:06 -0600'
City Attorney

Recommendation:

Approve the resolution to open the funds listed above in accordance with GASB No. 54.

Approved For Submittal By:
Deborah Corral Digitally signed by Deborah Corral Date: 2023.10.05 10:14:42 -0600'
Department Director


City Manager

CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 7413

A RESOLUTION AUTHORIZING THE OPENING OF
1 NEW SPECIAL REVENUE FUND IN ACCORDANCE WITH
STATE AUDIT RULE 2.2.2.10 O

WHEREAS, in order to maintain good accounting practices for audit and reporting purposes, one new special revenue funds would be beneficial.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor be and hereby is authorized and directed to effectuate this resolution authorizing the opening of Fund 320 – 2023 Recruitment LER Fund in accordance with State Audit Rule 2.2.2.10 O.

PASSED, ADOPTED AND APPROVED THIS 16TH day of October, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



DISCUSSION



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: PUBLICATION OF AN ORDINANCE AMENDING SECTION 2.12 OF THE HOBBS MUNICIPAL CODE SPECIFIC TO THE MUNICIPAL JUDGE'S SALARY, DUTIES, ADMINISTRATION, AND TRAINING

DEPT. OF ORIGIN: City Manager's Office
DATE SUBMITTED: October 9, 2023
SUBMITTED BY: Manny Gomez, City Manager

Summary: Section 2.12 of the Hobbs Municipal Code sets forth the salary, duties, administration, and training requirements for the Hobbs Municipal Judge. At least one New Mexico Attorney General Opinion has opined that the salary of an elected official cannot be increased mid-term unless additional duties are added by the governing body. *see 1979 N.M. Op. Atty. Gen. 65 (NMAG) 79-27, 1979 WL 31489 (July 3, 1979).* Additional duties are those duties "not contemplated when the office was created and the salary was specified." Pursuant to these proposed changes, the Municipal Court Judge will conduct all pretrial release matters and arraignments on weekend, holidays, and before and after the regular operating hours of the Hobbs Municipal Court to accommodate the closure of the City Jail. Furthermore, the Municipal Court Judge added an additional one to two dockets to his weekly court schedule to provide citizens an additional opportunity to be heard on the terms of their Judgement and Sentence as it relates to fines and fees. These extra dockets will provide citizens with a hearing date as an alternative to incarceration. The Municipal Court Judge's salary shall be increased by \$38,453.25 due to his additional duties. The Municipal Judges salary shall be \$111,175.25. The Municipal Judge will be working 104 hours every two weeks, an additional 30 hours bi-weekly. The Municipal Judge's case load has increased by 1,414 cases since 2018. In the annual budgeting process if a cost of living adjustment is extended to regular City Employees, it shall also be extended to the Municipal Judge in that respective year. This proposed ordinance will need to be published in accordance with NMSA 1978, § 3-17-3.

Fiscal Impact:

Reviewed By: Deborah Corral Digitally signed by Deborah Corral
Date: 2023.10.09 12:13:54 -0500

Finance Department

The current salary of the Hobbs Municipal Judge is \$72,722.00 and the proposed change would increase the Hobbs Municipal Judge's salary to \$111,175.25. The increase has not been budgeted in the FY23-24 fiscal year and a budget adjustment will need to occur to account for the increase.

Attachments:
Ordinance

Legal Review:

Approved As To Form: Valerie S. Chacon
City Attorney

Recommendation:

The Commission should consider publication of the proposed Ordinance.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2.12 OF
THE HOBBS MUNICIPAL CODE

WHEREAS, NMSA 1978, § 35-14-3 states, "The qualifications of municipal judges, bond required and salary received shall be provided by ordinance of the municipality."; and

WHEREAS, NMSA 1978, § 35-14-2 states, "Each municipal court has jurisdiction over all offenses and complaints under ordinances of the municipality and may issue subpoenas and warrants and punish for contempt."; and

WHEREAS, the City of Hobbs previously enacted an ordinance establishing the salary, duties, administration, and training of the Hobbs Municipal Judge in 1995; and

WHEREAS, the ordinance establishing the salary, duties, administration, and training of the Hobbs Municipal Judge was subsequently amended in 2001, 2009, 2010, and 2018; and

WHEREAS, many of the past amendments have addressed the salary and duties of the Hobbs Municipal Judge; and

WHEREAS, the current salary of the Hobbs Municipal Judge is set at "one thousand three hundred ninety-eight dollars and fifty cents (\$1,398.50) per week "for pay periods that coincide with the City of Hobbs' pay periods" which is an annual salary of \$72,722.00; and

WHEREAS, since 2018 the current duties of the Hobbs Municipal Judge have changed substantially in that the Hobbs Municipal Court hears over 6,000 hearings a

year, now hears DWI 2nd, and DWI 3rd cases, and works an additional 30 hours bi-weekly; and

WHEREAS, since 2018, the Municipal Judge has had an exponential amount of complex cases, which warrant multiple hearings, a vast amount of research and an increased amount of pleadings filed by the court. The Municipal Judge has also added additional hearing dates to his weekly schedule for the review of adjudicated matters based on violations or economic hardship; and

WHEREAS, the current salary of the Hobbs Municipal Judge is currently far below municipal judges for similarly sized New Mexico municipalities including: Clovis Municipal Judge (\$104,998.85); Roswell Municipal Judge (\$92,822.45); Farmington Municipal Judge (\$111,175.25); and

WHEREAS, the proposed changes would require the Hobbs Municipal Judge to conduct arraignments on the weekends and would increase the annual salary of the Hobbs Municipal Judge by \$38,453.25 thereby setting the Hobbs Municipal Judge's annual salary at \$111,175.25; and

WHEREAS, time spent completing the required judicial training program will not require the utilization of paid time off.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that Section 2.12 of the Hobbs Municipal Code, is hereby amended as more specifically described as follows:

2.12.030 Salary—Duties—Administration—Training.

A. The salary of the Municipal Judge shall be increased by thirty-eight thousand four hundred fifty-three dollars and twenty-five cents (\$38,453.25). ~~be increased to one thousand three hundred ninety-eight dollars and fifty cents (\$1,398.50) per week for fifty-two (52) weeks.~~ The annual salary shall be one hundred and eleven thousand one hundred seventy-five dollars and twenty-five cents (\$111,175.25) and shall be payable in a manner that ~~be payable in twenty-six (26) payments to~~ coincides with the payroll dates of the City. No payment shall be made when the Municipal Judge is not available and is failing to render services in violation of the anti-donation provision of the New Mexico Constitution except for the twenty (20) days per year of paid time off set forth in Section 2.12.040.

B. The Municipal Judge shall devote full time and attention to the office, including such hours on weekends and holidays as may be necessary, in order to fully and efficiently discharge the duties of such office as they may be set forth under the law of the United States, the State of New Mexico and the ordinances of the City. In order to comply with the rules of procedure related to pretrial detention set forth in Article II, Section 13 of the New Mexico Constitution and Rule 8-401 NMRA and Rule 8-403 NMRA, and Rule 8-501, the Municipal Judge shall conduct pretrial release hearings and arraignments on weekends, holidays, and after the regular hours of operation of the Hobbs Municipal Court. The Municipal Judge shall preside over all hearings at every stage of any proceeding concerning violation of this code or any other ordinances of the City and administer the community service program as provided in Section 2.16.050. The Municipal Judge shall also conduct additional hearings as needed. The Municipal Judge shall comply with the Code of Judicial Conduct and all rules of procedure for the Municipal Courts as promulgated by the State Supreme Court.

C. Any attorney serving as the elected or appointed Municipal Judge is prohibited from engaging in the practice of law, nor shall any elected or appointed Municipal Judge or Alternate Judge hold political office during the time served as the Municipal Judge.

D. The Municipal Judge shall be responsible for providing to the Finance Director a reconciliation of accounts receivable and bond payable accounts in the current court software system to the general ledger balance beginning the first month after system compatibility is resolved and the reconciliation is brought current. Until such time as this reconciliation is possible, the Municipal Judge shall provide details of current monthly accounts receivable and bond payable account activity in a timely manner to the Finance Director in connection with the required monthly reports in paragraph E. of this section.

E. The City Finance Department shall make monthly reports of monies collected by the Municipal Court and shall be submitted to the Administrative Office of the Courts and the New Mexico Judicial Education Center. The reports shall include an itemized statement showing the different amounts collected for the fees due to the respective

entities. Such reports shall be reviewed and signed by the Municipal Judge prior to their filing. The monies collected in connection therewith shall be paid by the City Finance Director not later than the tenth day of the month following collection pursuant to New Mexico statutes.

F. The elected or appointed Municipal Judge shall annually, as a condition of discharging the duties of that office, successfully complete a judicial training program conducted under the authority, or with the approval of, the court administrator of the New Mexico Administrative Office of the Courts, unless exempted from this requirement by the Chief Justice of the Supreme Court. An Alternate Judge is not required to complete annual judicial training programs as required of the Municipal Judge. No elected or appointed Municipal Judge ~~or Alternate Judge~~ shall receive a salary until such judge has successfully completed, ~~and received certification of completion from the Administrative Office of the Courts, or has been exempted from,~~ the required **initial** judicial training program. (Section ~~357~~-14-10, N.M.S.A. 1978.)

(Ord. 887 § 1, 2001; Ord. 827 § 3 (part), 1995: prior code § 9-25)

(Ord. No. 1019, 9-21-2009; Ord. No. 1028, 1-4-2010; Ord. No. 1110 , 1-2-2018)

2.12.040 Vacation, sick leave and employee benefits.

The Municipal Judge shall receive up to twenty (20) days paid time off each year ~~for absences due to illness, vacation or training~~. The paid time off shall not be accrued but made available on March 10 of each year, with no carryover year to year. The elected or appointed Municipal Judge shall attend the annual required judicial training and shall be reimbursed for reasonable expenses connected with said annual training. The Municipal Judge may elect to pay into and receive medical insurance and life insurance coverage; and the Municipal Judge may participate in the retirement plan.

(Ord. 827 § 3 (part), 1995: prior code § 9-26)

(Ord. No. 1028, 1-4-2010)

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16th, 2023

SUBJECT: CES CONTRACT WITH LEE ENGINEERING FOR THE PROFESSIONAL ENGINEERING OF HOBBS FIBER DESIGN – Change Order No. 1

DEPT. OF ORIGIN: Traffic Division / Engineering Department
DATE SUBMITTED: 10-4-23
SUBMITTED BY: Todd Randall, City Engineer

Summary:

Lee Engineering provided Feasibility and Design for the Citywide Fiber Network project. Additional design is being requested by the City for additional fiber to Lea County Facilities inside City Limits and additional fiber network design for Hobbs Police Department. The scope of work will not include the design and connection of fiber to Lea County facilities and only placed to be make available for future connections.

In addition, the City is under discussion with Lea County Staff for a future MOA and capital participation in the project. Lea County facilities would include the 1. Event Center, 2. Lea County Annex (Bender), 3. Road Dept, 4. North Convenience Center, 5. LCCA.

The original contract with Lee Engineering is \$126,590.50 (not including grt). The Attached Change Order No. 1 is for \$23,783.00 (not including grt or CES fee), which is a 19% increase for the additional scope of work.

Fiscal Impact:

Reviewed By: Deborah Corral
Digitally signed by Deborah Corral
Date: 2023.10.09 13:28:26 -0600
Finance

Project Code: 00260
Budget Available: \$1,057,000
Grant Funding: \$828,000 Legislative Grant
Orig Contract: \$126,590.50 without GRT or CES fee
C.O. No. 1: \$23,783.00 without GRT or CES fee
Total: \$150,373.50 without GRT or CES fee

Attachments:

Change order No. 1, Location Map

Legal Review:

Approved As To Form: Valerie S. Chacon
Digitally signed by Valerie S. Chacon
Date: 2023.10.29 14:14:11 -0600
City Attorney

Recommendation:

Consideration and approval of CES Contract with Lee Engineering (CES No. 23-01N-C2012-ALL)

Approved For Submittal By:

TODD RANDALL

Department Director

City Manager

Digitally signed by TODD RANDALL
DN: c=US, e=t.randall@hobbsnm.org,
o=CITY OF HOBBS, ou=Engineering
Dept, cn=TODD RANDALL
Reason: I am approving this document
Corral: 10-16-23 10:37:53
Date: 2023.10.16 10:37:53

**CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____



ARIZONA
TEXAS
NEW MEXICO
OKLAHOMA

August 22, 2023

Todd Randall, P.E.
City of Hobbs Engineering Division
200 E. Broadway
Hobbs, NM 88240

Re: City of Hobbs Fiber Design Updated Scope 2023-01-C212-ALL

Mr. Randall,

Lee Engineering (LEE) is requesting additional funds to complete the additional services requested by the City of Hobbs (Traffic Engineering, Information Technology, and Police Department) and Lea County for the ongoing City of Hobbs Fiber Design Plans.

The following letter summarizes the updated scope of services based on our understanding of the needs of the project. The following tasks include a project design/update of an additional fiber optic network for Lea County and the integration of Police Department splicings.

SCOPE

TASK 1 FIBER DESIGN UPDATE

The updated design will install an additional 144 single-mode fiber optic cable along W Bender from County Rd to Lovington Hwy and update current design sheets from the Lea County Annex to the Golf Course. The new West Bender alignment will require six new sheets. Additional updates will be required for the relocation of the node cabinet, the addition of W Bender Rd, and the modifications for the police department splicing. The modifications will require changes to sheets 2, 8, 14-23, 30, 32, 38-53, 62, 78-81, 87-89, and 102 (39 sheets). The six new sheets will be integrated into the 100% Fiber Design plans.

FEE AND SCHEDULE

LEE will perform the work included in Task 1 above and detailed in the attached Analysis and Design Fee on a Time & Materials basis up to the amount detailed in the attached design fee schedule. This proposal includes Hobbs, NM NMGR, in addition to the lump sum fees above, at the appropriate rate (currently 6.5625%).

If you have any questions, please contact me at (505) 338-0988. Thank you for the opportunity to conduct this work on your behalf, and I look forward to working with you on this project. We can begin work on this project upon receipt of this signed letter.

Sincerely,

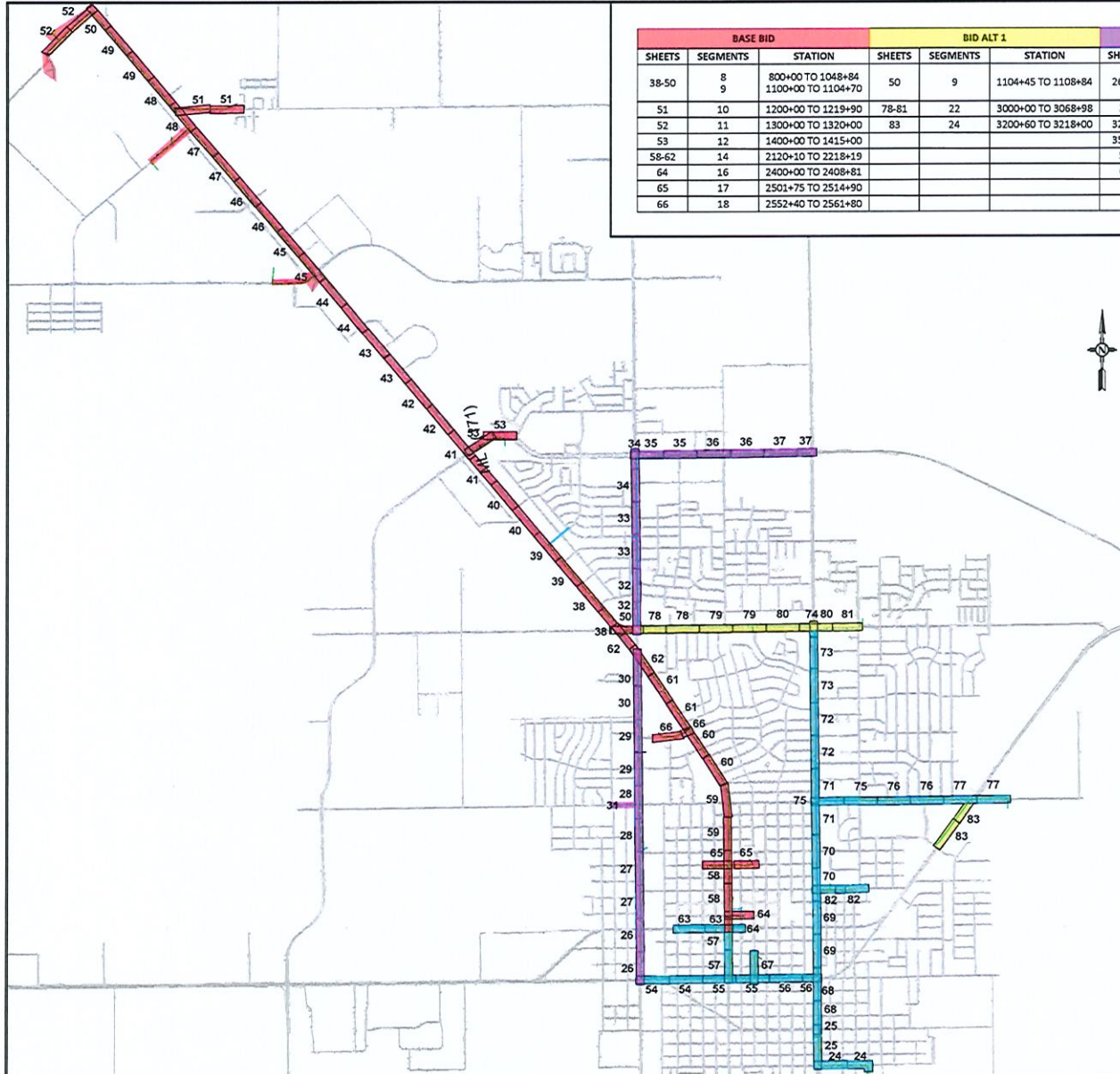
Accepted



Paul Barricklow, PE, PTOE
Lee Engineering

Todd Randall, P.E.
City of Hobbs

Date



BASE BID			BID ALT 1			BID ALT 2			BID ALT 3		
SHEETS	SEGMENTS	STATION	SHEETS	SEGMENTS	STATION	SHEETS	SEGMENTS	STATION	SHEETS	SEGMENTS	STATION
38-50	8 9	800+00 TO 1048+84 1100+00 TO 1104+70	50	9	1104+45 TO 1108+84	26-30	4	301+80 TO 400+00	24-25	1,2,3	0+00 TO 17+57 100+00 TO 103+23 200+00 TO 211+90
51	10	1200+00 TO 1219+90	78-81	22	3000+00 TO 3068+98	31	5	500+00 TO 509+00	54-56	13	2001+80 TO 2055+73
52	11	1300+00 TO 1320+00	83	24	3200+60 TO 3218+00	32-34	6	600+00 TO 653+50	57	14	2100+00 TO 2120+00
53	12	1400+00 TO 1415+00				35-37	7	701+00 TO 754+00	63-64	15	2301+90 TO 2321+00
58-62	14	2120+10 TO 2218+19				50	9	1100+00 TO 1104+70	67	19	2601+60 TO 2608+60
64	16	2400+00 TO 2408+81				62	14	2207+70 TO 2218+19	68-74	20	2700+00 TO 2824+30
65	17	2501+75 TO 2514+90							75-77	21	2901+60 TO 2959+40
66	18	2552+40 TO 2561+80							82	23	3128+00 TO 3138+80

SEQUENCE OF CONSTRUCTION:

BASE BID SHALL INCLUDE:

- THE TRUNK AND BRANCHES FROM THE CITY HALL NORTH TO NODE CABINET
- THE TRUNK AND BRANCHES FROM THE NODE CABINET NORTH TO THE ROCKWIND PRO SHOP & MAINTENANCE SHOP

BID ALT 1 SHALL INCLUDE:

- THE TRUNK AND BRANCHES FROM THE NODE CABINET EAST TO THE INTERSECTION OF BENDER BLVD AND JEFFERSON ST
- THE BRANCH ALONG MARLAND BLVD FROM SANGER ST TO CLINTON ST

BID ALT 2 SHALL INCLUDE:

- THE TRUNK AND BRANCHES ALONG GRIMES ST FROM MARLAND BLVD NORTH TO THE NODE CABINET
- THE TRUNK AND BRANCHES ALONG GRIMES ST FROM THE NODE CABINET NORTH TO NAVAJO DR
- THE TRUNK AND BRANCHES ALONG NAVAJO DR FROM GRIMES ST TO DAL PASO RD.

BID ALT 3 SHALL INCLUDE:

- THE TRUNKS AND BRANCHES FROM THE CITY HALL SOUTH TO THE INTERSECTION OF TURNER ST AND MARLAND BLVD
- THE TRUNK AND BRANCHES ALONG MARLAND BLVD FROM GRIMES ST TO TURNER RD
- THE TRUNK AND BRANCHES ALONG MARLAND BLVD FROM TURNER ST TO DAL PASO RD
- THE TRUNK AND BRANCHES FROM THE TRAFFIC DEPARTMENT TO THE INTERSECTION OF TEXAS ST AND DAL PASO RD
- THE TRUNK AND BRANCHES ALONG DAL PASO RD FROM TEXAS ST TO BENDER BLVD
- THE TRUNK AND BRANCHES ALONG SANGER RD FROM DAL PASO TO THE SPORTS MAINTENANCE BUILDING
- THE BRANCH ALONG SNYDER RD FROM DAL PASO RD TO THE SPORTS FIELD / PARKS SHOP

NOTE: THIS IS A GENERAL SEQUENCE OF CONSTRUCTION THAT IS ANTICIPATED. THE INTENTION OF EACH PHASE IS TO INSTALL THE MAIN TRUNK(S) (144 SMFO) ALONG THE ROADWAY AS WELL AS ANY BRANCHES (96 SMFO) ALONG THE ROAD(S). THE CONTRACTOR SHALL CONNECT THE SIGNALS AND BUILDINGS ASSOCIATED WITH EACH PHASE. IT IS THE CONTRACTORS RESPONSIBILITY TO ENSURE THE SYSTEM IS OPERATING CORRECTLY AND AS ANTICIPATED. ANY QUESTIONS SHALL BE PROVIDED TO THE CITY OF HOBBS PROJECT MANAGER.

100%
NOT FOR CONSTRUCTION



CITY OF HOBBS
NEW MEXICO



NO	DATE	BY	DESCRIPTION
4			
3			
2			
1			

HOBBS FIBER DESIGN
LAYOUT

City of Hobbs
Fiber Design Phase 1 & 2 Update
CES Rates

Lee Engineering					
Task	Principal Paul Barricklow, P.E., PTOE	Project Manager, Jonathon Kruse, PE, PTOE	Sr Engineering Designer	Total Hours For Task	Total Cost For Task
BASIC SERVICES					
1	<i>Fiber Design Update</i>				
a.	Final Design Sheets Set Up	20	40	60	\$9,522.20
b.	Design Sheets Update	5	10	80	\$14,260.80
				0	\$0.00
	Task Total	5	30	120	155
	Person Hours	5	30	120	155
	Standard Hourly Rate	\$ 308.86	\$ 210.93	\$ 132.59	
	Labor Cost	\$ 1,544.30	\$ 6,327.90	\$ 15,910.80	\$23,783.00
				Grand Total	\$23,783.00
				NMGRT	\$1,560.76
				Subtotal	\$25,343.76
				CES ADMIN FEE (1.25%):	\$312.89
				Total: Incl NMGRT and CES	\$25,656.65

2023-01-C212-ALL



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: Resolution Adopting Budgetary Adjustment #1 for the Fiscal Year 2023-2024
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 06, 2023
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation or for issues that arise during the fiscal year.

Enclosed is budgetary adjustment #1 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

Fiscal Impact:

Reviewed By: Deborah Corral
Digitally signed by Deborah Corral
Date: 2023.10.06 10:04:47 -06'00'
Finance Department

Total revenue increased by \$1,029,046.77 and total expense increased by \$4,370,316.40 providing a budgeted ending cash balance of \$100,934,277.42 for all funds.

This budget adjustment also includes inter-fund transfers.
General fund reserve is reduced from 59% to 56%.

Attachments:

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2023-2024

Legal Review:

Approved As To Form: Valerie S. Chacon
Digitally signed by Valerie S. Chacon
DN: cn=Valerie S. Chacon, o=City of Hobbs, ou=City of Hobbs, email=vschacon@hobbsnm.gov, c=US
Date: 2023.10.06 10:05:19 -06'00'
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:

Deborah Corral
Digitally signed by Deborah Corral
Date: 2023.10.06 10:05:19 -06'00'

Department Director

City Manager

**CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

File No. _____

Denied

CITY OF HOBBS

RESOLUTION NO. 7414

BUDGETARY ADJUSTMENT #1

FISCAL YEAR 2023-2024

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed, and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment total revenue is increased by \$1,029,045.77 total expense is increased by \$4,370,316.40

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein-referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Department of Finance and Administration of the State of New Mexico and that a copy of this Resolution is forwarded to their office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED, AND APPROVED this 16th day of October 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**City of Hobbs BAR #1
FY24 Fund Summary**

<i>dfa fund</i>		Beginning Cash 6/30/2023	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash	
11000	001 GENERAL	76,840,351.72	75,640,726.40	(13,363,691.99)	89,119,863.90	49,997,522.23	56%
29900	002 LAND ACQUISITION	830,648.61	100,000.00		100,000.00	830,648.61	
	General Fund Subtotal	77,671,000.33	75,740,726.40	(13,363,691.99)	89,219,863.90	50,828,170.84	
20100	110 LOCAL GOV CORR	1,012,394.62	169,000.00		494,500.00	686,894.62	
21100	120 POLICE PROTECTION	24,383.39	228,883.39		228,883.39	24,383.39	
29900	130 P D N (parif, drug, narcotics)	1,918.75	-		1,918.75	-	
29900	150 COPS GRANT	8,881.98	-	(8,881.98)	-	-	
21700	160 RECREATION (CORE)	1,000.00	1,626,400.00	4,418,320.12	6,044,720.12	1,000.00	
21900	170 OLDER AMERICAN	1,000.00	261,966.00	1,076,883.10	1,283,559.04	56,290.06	
51800	180 GOLF	1,000.00	1,031,250.00	3,353,863.06	4,297,003.06	89,110.00	
50600	190 CEMETERY	1,000.00	216,650.00	924,102.90	1,140,752.90	1,000.00	
50400	200 AIRPORT	690,720.93	185,574.32		318,500.00	557,795.25	
30300	210 LEGISLATIVE APPROPRIATIONS	1,000.00	7,257,134.01		6,675,553.12	582,580.89	
21800	220 INTERGOVERNMENTAL GRANTS	27,912,727.17	-		27,912,727.17	-	
21400	230 LODGERS' TAX	1,062,654.52	1,325,000.00	(731,150.00)	827,835.00	828,669.52	
27000	240 LG ABATEMENT FUND (OPIOID)	119,300.36	489,000.00		489,000.00	119,300.36	
28000	250 CANNABIS EXCISE TAX FUND	643,025.95	620,000.00	(603,000.00)	17,000.00	643,025.95	
29900	270 PUBLIC TRANSPORTATION	1,000.00	2,247,076.92		1,569,584.28	678,492.64	
20900	280 FIRE PROTECTION	1,221,313.43	692,725.00		790,654.05	1,123,384.38	
20600	290 EMER MEDICAL SERV	2,595.39	42,362.00		42,362.00	2,595.39	
21210	300 2022 Retention LER	139,316.51	1,425,000.00		1,562,952.47	1,364.04	
29900	310 LEDA		-	3,361,696.47	3,361,696.47	-	
21220	320 2023 Recruitment LER		750,000.00	-	750,000.00	-	
	Special Revenue Subtotals	32,845,233.00	18,568,021.64	11,791,833.67	57,809,201.82	5,395,886.49	
30200	370 COMM DEVE CONST	82,327.62	750,000.00	464,806.80	1,296,134.42	1,000.00	
39900	460 BEAUTIFICATION IMPROVEMENT	1,538,849.89	-	(200,000.00)	-	1,338,849.89	
21600	480 STREET IMPROVEMENTS	5,668,692.61	2,125,000.00		7,739,692.68	53,999.93	
39900	490 CITY COMM. IMPROVEMENTS	10,109,110.76	2,500,000.00	(3,182,133.41)	85,000.00	9,341,977.35	
	Capital Project Subtotals	17,398,980.88	5,375,000.00	(2,917,326.61)	9,120,827.10	10,735,827.17	
40400	510 UTILITY BOND	-	-	307,005.74	307,005.74	-	
40400	530 WASTEWATER BOND	1,989,842.96	-	2,442,795.99	2,442,795.99	1,989,842.96	
	Debt Service Subtotals	1,989,842.96	-	2,749,801.73	2,749,801.73	1,989,842.96	
50200	100 SOLID WASTE	2,872,856.74	7,750,000.00		7,900,000.00	2,722,856.74	
39900	440 JOINT UTILITY EXTENSIONS CAPIT	1,000.00	250,000.00	2,717,326.61	2,967,326.61	1,000.00	
50100	600 JOINT UTILITY	1,000.00	-	8,249,608.75	8,249,608.75	1,000.00	
50100	610 JOINT UTILITY CONST	1,000.00	-	5,408,103.85	5,408,103.85	1,000.00	
50300	620 WASTE WATER PLANT CONST	6,857,812.29	1,400,000.00	6,267,587.97	14,524,400.26	1,000.00	
50300	630 JOINT UTILTIY - WASTEWATER	1,000.00	-	6,723,457.65	6,723,457.65	1,000.00	
50300	650 JOINT UTILTIY INCOME - WASTE	10,856,602.76	8,810,000.00	(15,416,164.69)	45,000.00	4,205,438.07	
50100	660 JOINT UTILITY INCOME	9,447,098.98	9,275,000.00	(13,982,395.26)	-	4,739,703.72	
50100	680 METER DEPOSIT RES	1,405,056.17	375,000.00		375,000.00	1,405,056.17	
69900	690 INTERNAL SUPPLY	109,115.46	225,000.00		275,000.00	59,115.46	
	Utility Subtotals	31,552,542.40	28,085,000.00	(32,475.12)	46,467,897.12	13,137,170.16	
69900	640 MEDICAL INSURANCE	1,658,623.59	7,776,930.00	(325,000.00)	7,851,000.00	1,259,553.59	
69900	670 WORKERS COMP TRUST	1,206,454.59	720,000.00		720,000.00	1,206,454.59	
69900	740 INSURANCE - RISK	5,428,141.68	2,872,951.00	1,771,858.32	3,122,951.00	6,950,000.00	
	Internal Service Subtotal	8,293,219.86	11,369,881.00	1,446,858.32	11,693,951.00	9,416,008.18	
79900	700 MOTOR VEHICLE	1,802.83	5,500,000.00		5,500,000.00	1,802.83	
79900	710 MUNI JUDGE BOND FUND	108,174.34	-		-	108,174.34	
79900	720 RETIREE HEALTH INSURANCE TRI	9,000,000.00	1,075,000.00	325,000.00	1,400,000.00	9,000,000.00	
79900	730 CRIME LAB FUND	74,148.80	57,000.00		57,000.00	74,148.80	
79900	750 FORECLOSURE TRUST FUND	71.88	-		-	71.88	
79900	770 LIBRARY TRUST	6,290.69	1,500.00		1,500.00	6,290.69	
79900	780 SENIOR CITIZEN TRUST	5,195.94	3,000.00		3,000.00	5,195.94	
79900	790 PRAIRIE HAVEN MEM	6,025.45	-		-	6,025.45	
79900	800 COMMUNITY PARK TRUST	1,611.76	-		-	1,611.76	
79900	820 EVIDENCE TRUST FUND	206,602.63	5,000.00		-	211,602.63	
79900	830 HOBBS BEAUTIFUL	15,440.93	10,000.00		10,000.00	15,440.93	
79900	860 CITY AGENCY TRUST	1,506.37	1,500.00		2,000.00	1,006.37	
	Trust & Agency Subtotals	9,426,871.62	6,653,000.00	325,000.00	6,973,500.00	9,431,371.62	
	Grand Total All Funds	179,177,691.05	145,791,629.04	(0.00)	224,035,042.67	100,934,277.42	
			1,029,045.77		4,370,316.40		

BAR #1 Detail

Expense									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
001	010100	42601		CITY COMMISSION	PROFESSIONAL SERVICES	1,809,094.00	277,000.00	2,086,094.00	for edc airline subsidy
001	010100	42601	00332	CITY COMMISSION	MADDOX ECD MKTG GRANT	-	15,800.00	15,800.00	missed operating carryover
001	010100	42601	00369	CITY COMMISSION	LEA COUNTY AIRLINE SUBSIDY	-	300,000.00	300,000.00	missed in final budget (Carryover)
001	010100	44901	00170	CITY COMMISSION	HOUSING INCENTIVE (SF HOUSING)	1,034,786.00	200,000.00	1,234,786.00	budget for potential housing incentives
001	010130	41101		CLERKS OFFICE	SALARIES	380,533.09	4,320.00	384,853.09	reclass of clerk assistant to clerk records specialist
001	010130	41111		CLERKS OFFICE	FICA	31,383.41	331.00	31,714.41	reclass of clerk assistant to clerk records specialist
001	010130	41112		CLERKS OFFICE	PERA	63,136.76	640.00	63,776.76	reclass of clerk assistant to clerk records specialist
001	010140	42209		FINANCE/PURCHASING	AUDIT	53,000.00	375.00	53,375.00	increase audit budget to actual
001	010145	42706		INFORMATION TECHNOLOGY	EQUIPMENT UNDER 5000.00	418,565.54	15,000.00	433,565.54	transfer from equipment over for demo of bulletin board
001	010145	43001		INFORMATION TECHNOLOGY	COMPUTER/COMP EQUIPMENT OVER 5	227,076.29	(15,000.00)	212,076.29	transfer to equip under for demo of bulletin board
001	010160	42501		MUNICIPAL COURT	BUILDING AND GROUNDS	2,000.00	25,000.00	27,000.00	budget to cover additional cameras, key card installation, window tinting and new windows installed for court, as well as new signage on doors.
001	010161	41101		JUDGES	SALARIES	77,812.54	23,160.00	100,972.54	increase to municipal judge salary (18 ppds)
001	010161	41111		JUDGES	FICA	5,998.56	1,772.00	7,770.56	increase to municipal judge salary
001	010161	41112		JUDGES	PERA	11,605.06	3,428.00	15,033.06	increase to municipal judge salary
001	010170	42361		PERSONNEL	RECRUITMENT TRAVEL	-	10,000.00	10,000.00	travel expense for executive recruitment
001	010170	42601		PERSONNEL	PROFESSIONAL SERVICES	163,057.36	23,100.00	186,157.36	increase to budget for background checks
001	010201	42501		POLICE ADMINISTRATION	BUILDING AND GROUNDS	20,000.00	20,915.00	40,915.00	replace funds used for HPD annex building
001	010201	42601		POLICE ADMINISTRATION	PROFESSIONAL SERVICES	129,750.00	32,700.00	162,450.00	for civilian contractor for community relations
001	010201	43007		POLICE ADMINISTRATION	FURNITURE/APPLIANCE OVER 5000	125,000.00	3,910.00	128,910.00	for furniture for HPD annex
001	010202	41101		POLICE PATROL	SALARIES - CERTIFIED	3,642,274.48	(178,416.00)	3,463,858.48	reclass 5 uncertified officers positions to 4 eagle civilian officer positions and 1 civilian media specialist (in new 2023 Recruitment Fund
001	010202	41111		POLICE PATROL	FICA	316,612.33	(13,649.00)	302,963.33	fica for reclass
001	010202	41112		POLICE PATROL	PERA	1,103,152.37	(51,340.00)	1,051,812.37	reduction of pera for reclass
001	010202	42632		POLICE PATROL	JUSTICE ASSISTANCE GRANT	-	21,728.00	21,728.00	expense for JAG grant received June 2023
001	010203	43001		POLICE CRIMINAL INVESTIGATION	COMPUTER/COMP EQUIPMENT OVER 5	37,675.00	12,275.00	49,950.00	replace funds used to purchase new HPD sign
001	010204	42601		POLICE SUPPORT	PROFESSIONAL SERVICES	75,000.00	32,700.00	107,700.00	for civilian contractor for community relations
001	010209	41101		PD CODE ENFORCEMENT	SALARIES	568,195.68	43,431.00	611,626.68	new code enforcement superintendent
001	010209	41111		PD CODE ENFORCEMENT	FICA	46,098.57	3,323.00	49,421.57	new code enforcement superintendent
001	010209	41112		PD CODE ENFORCEMENT	PERA	85,484.16	6,428.00	91,912.16	new code enforcement superintendent
001	010209	42204		PD CODE ENFORCEMENT	UNIFORMS	12,000.00	10,000.00	22,000.00	additional uniform and body armor for code enf
001	010209	42312		PD CODE ENFORCEMENT	SUPPLIES-ANIMAL CONTROL	5,000.00	10,000.00	15,000.00	to outfit new staff with needed equipment
001	010209	42601		PD CODE ENFORCEMENT	PROFESSIONAL SERVICES	263,429.88	200,000.00	463,429.88	additional condemnation costs per estimate
001	010210	42706		PD IT	EQUIPMENT UNDER 5000.00	142,000.00	9,830.00	151,830.00	replace funds used for IT needs in HPD annex
001	010210	43006		PD IT	EQUIPMENT OVER 5000	93,000.00	32,905.00	125,905.00	replace funds used for IT needs in HPD annex
001	010310	41116		LIBRARY	CELL PHONE STIPEND	-	600.00	600.00	to fund cell stipend for library

BAR #1 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
001	010310	41120		LIBRARY	MOVING/HOUSING EXPENSE	-	3,500.00	3,500.00	to fund moving expense for new director
001	010310	46325		LIBRARY	BOND ISSUE C FUNDS	71,191.59	(34,392.66)	36,798.93	bring budget to actual for library grant
001	010321	42517		SPORTS FIELDS	FIELD LIGHTING REPAIRS	15,000.00	14,000.00	29,000.00	to replace ballast/bulbs at Zia Plex
001	010321	42518		SPORTS FIELDS	FIELD MAINT. & SUPPLIES	13,500.00	7,800.00	21,300.00	to replace 3 sets of portable soccer goals at MLK
001	010342	42321		PUBLIC INFORMATION	SPECIAL EVENTS AND PRIZES	10,000.00	2,000.00	12,000.00	promo items and giveaways for tree lighting
001	010342	42357		PUBLIC INFORMATION	ADVERTISING	75,000.00	10,000.00	85,000.00	for market increases and baby box campaign
001	010342	42601		PUBLIC INFORMATION	PROFESSIONAL SERVICES	48,600.00	14,750.00	63,350.00	\$14,250 for textmygov software; \$500 for Meltwater agreement
001	010413	42209		WAREHOUSE	AUDIT	5,500.00	60.00	5,560.00	increase audit budget to actual
001	010420	42307		GENERAL SVCS-GARAGE	SMALL HAND TOOLS	2,000.00	31,700.69	33,700.69	to cover prior year PO for tool sets
001	010421	42601		BUILDING MAINTENANCE	PROFESSIONAL SERVICES	60,000.00	188,650.98	248,650.98	brightly software purchase
001	010421	43013		BUILDING MAINTENANCE	BUILDING IMPROVEMENTS	-	200,000.00	200,000.00	to replace elevator at HPD Annex building
001	010423	42246		STREETS/HIGHWAYS	MODIFIED ASPHALT MATERIAL	15,000.00	16,000.00	31,000.00	budget to cover two more orders of cold mix
001	010423	42302		STREETS/HIGHWAYS	TRAVEL MEALS AND SCHOOLS	6,000.00	500.00	6,500.00	to provide onsite traffic control certification for streets department
001	010423	42313		STREETS/HIGHWAYS	SAFETY EQUIPMENT	29,000.00	(1,500.00)	27,500.00	transfer for ice machine
001	010423	42706		STREETS/HIGHWAYS	EQUIPMENT UNDER 5000.00	2,500.00	1,500.00	4,000.00	transfer from safety equipment for ice machine
001 Total							1,536,835.01		
120	124012	42353		POLICE PROTECTION FUND	TRAINING	100,750.00	27,383.39	128,133.39	increase budget for carryover of prior year grant - \$24,383.39 and \$3000 for adjusted final LEPF grant
120 Total							27,383.39		
160	164016	42601		HEALTH WELLNESS LEARNING C	PROFESSIONAL SERVICES	205,000.00	99,000.00	304,000.00	\$16,000 for group fitness; \$16,000 Wilson contract; \$7000 adult sports officials; \$60,000 security
160	164016	42357	00246	HEALTH WELLNESS LEARNING C	LODGERS TAX ADVERTISING	2,875.00	99,650.00	102,525.00	for potential lodgers' tax award
160 Total							198,650.00		
180	184316	42601		GOLF CLUBHOUSE	PROFESSIONAL SERVICES	121,560.00	15,390.00	136,950.00	fy23 final payment to first tee - not carried over
180	184316	42601	00217	GOLF CLUBHOUSE	PROFESSIONAL SERVICES	33,275.00	4,500.00	37,775.00	additional lodgers tax's expense
180 Total							19,890.00		
210	214021	44901	00378	LEGISLATIVE APPROP FUND	LEG APPROP - SNR CNTR VEHICLE	-	60,500.00	60,500.00	grant for senior center vehicle
210 Total							60,500.00		
290	294029	43006	00377	E.M.S. GRANT FUND	EQUIP OVER 5000.00	-	22,362.00	22,362.00	budget for EMS Grant for new Power Stretcher
290 Total							22,362.00		
320	324032	41101		2023 Recruitment LER	Salaries	-	550,000.00	550,000.00	Budget for 2023 Recruitment LER Grant
320	324032	41102		2023 Recruitment LER	Overtime	-	31,625.00	31,625.00	Budget for 2023 Recruitment LER Grant
320	324032	41111		2023 Recruitment LER	FICA	-	57,375.00	57,375.00	Budget for 2023 Recruitment LER Grant
320	324032	41112		2023 Recruitment LER	PERA	-	111,000.00	111,000.00	Budget for 2023 Recruitment LER Grant
320 Total							750,000.00		
480	484048	44901	00179	STREET IMPROVEMENT	COLLEGE LANE INTERSECTION	550,000.00	850,000.00	1,400,000.00	to fund full design expenses of the intersection (potential MOA with Lea County)
480	484048	44901	00284	STREET IMPROVEMENT	TRAFFIC SIGNAL COOP - HAWK SYS	286,862.82	300,000.00	586,862.82	Enhancement to cover construction cost for Hawks at Clinton and marland and bender and Brazos
480 Total							1,150,000.00		

BAR #1 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
490	494049	42251		CITY COMMISSION IMPROVEM	GRT Admin Fees	-	85,000.00	85,000.00	missed in final budget
490 Total							85,000.00		
600	604610	42407		WATER DISTRIBUTION	EQUIPMENT MAINTENANCE/REPAIR	37,000.00	10,000.00	47,000.00	to cover replacement of transmission on utilities water vac-con truck
600	604620	42402		PRODUCTION	VEHICLE MAINTENANCE	3,500.00	10,000.00	13,500.00	to cover transmission repair on production supervisors truck (Unit 1655)
600	604620	42538		PRODUCTION	REPAIR-ELECTRICAL	20,000.00	45,000.00	65,000.00	to fund replacement of two VFD due to lightening strike at HIAP Booster Station
600	604630	42209		WATER OFFICE	AUDIT	15,500.00	(304.00)	15,196.00	decrease audit budget to actual
600 Total							64,696.00		
630	634370	42337		WASTEWATER (WWTP)	CHEMICALS	324,000.00	100,000.00	424,000.00	increase to budget for corrosion and odor control chemicals
630 Total							100,000.00		
650	654065	42251		JOINT UTIL EXPENSE	GRT Admin Fees	-	45,000.00	45,000.00	missed in final budget
650 Total							45,000.00		
690	694069	42350		INTERNAL SUPPLY FUND	WAREHOUSE SUPPLIES	225,000.00	50,000.00	275,000.00	increase for warehouse budget
690 Total							50,000.00		
740	744074	42608		INSURANCE - RISK	CLAIMS BY OTHERS GEN LIABILIT	1,200,000.00	250,000.00	1,450,000.00	increase to fund needs for remainder of year
740 Total							250,000.00		
830	834083	42301		HOBBS BEAUTIFUL FUND	SUPPLIES	-	4,000.00	4,000.00	NM Clean & Beautiful FY24 grant
830	834083	42357		HOBBS BEAUTIFUL FUND	ADVERTISING	-	3,000.00	3,000.00	NM Clean & Beautiful FY24 grant
830	834083	42410		HOBBS BEAUTIFUL FUND	Trash/Tipping Fees	-	3,000.00	3,000.00	NM Clean & Beautiful FY24 grant
830 Total							10,000.00		
Grand Total							4,370,316.40		
Revenue									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
001	019999	30708	00370	GENERAL FUND REVENUE	HAAC SPAY/NEUTER LEA COUNTY	(50,000.00)	(125,000.00)	(175,000.00)	Webber (Lea County) HAAC contribution (expense in final 010208-42601)
001	019999	30708	00371	GENERAL FUND REVENUE	HAAC SPAY/NEUTER (LONG)	(250,000.00)	250,000.00	-	carryover not needed - revenue received 06/28
001	019999	30715		GENERAL FUND REVENUE	LIBRARY GRANT	(7,573.28)	(68,785.32)	(76,358.60)	Revenue for Library GO Bond
001 Total							56,214.68		
120	129999	30724		POLICE PROTECTION REV	LEP GRANT	(201,500.00)	(27,383.39)	(228,883.39)	FY23 LEPF carryover plus additional grant
120 Total							(27,383.39)		
170	179999	30702	00802	OLDER AMERICAN REVENUE	SENIOR CENTER TRANSPORTATION	(25,986.99)	2,817.00	(23,169.99)	reduce grant projection to actual award
170	179999	30709	00800	OLDER AMERICAN REVENUE	HOUSE BILL 2 - CONGREGATE	(29,967.79)	(27,017.03)	(56,984.82)	increase grant projection to actual award
170	179999	30709	00801	OLDER AMERICAN REVENUE	HOUSE BILL 2 - HOME DELIVERY	(25,250.00)	(27,017.03)	(52,267.03)	increase grant projection to actual award
170	179999	30726	00800	OLDER AMERICAN REVENUE	FED C1 - CONGREGATE MEALS	(58,000.00)	(2,667.00)	(60,667.00)	increase grant projection to actual award
170	179999	30726	00801	OLDER AMERICAN REVENUE	FED C2 - HOME DELIVERY	(25,000.00)	(1,406.00)	(26,406.00)	increase grant projection to actual award
170 Total							(55,290.06)		
210	219999	30718	00378	LEGISLATIVE APPROP FUND	LEG APPROP - SNR CNTR VEHICLE	-	(60,500.00)	(60,500.00)	grant for senior center vehicle
210 Total							(60,500.00)		
280	289999	30707		FIRE PROTECTION REVENUE	STATE ALLOTMENT	(500,000.00)	(159,725.00)	(659,725.00)	increase Fire Protection revenue to actual

BAR #1 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
280 Total							(159,725.00)		
290	299999	30707	00377	EMS REVENUE	POWER STRETCHER REPLACEMENT	-	(22,362.00)	(22,362.00)	budget for EMS Grant for new Power Stretcher
290 Total							(22,362.00)		
320	329999	30718		2023 Recruitment LER	2023 Recruitment LER Allocation	-	(750,000.00)	(750,000.00)	Budget for 2023 Recruitment LER Grant
320 Total							(750,000.00)		
830	839999	30752		HOBBS BEAUTIFUL REVENUE	STATE GRANTS 83	-	(10,000.00)	(10,000.00)	NM Clean & Beautiful FY24 grant
830 Total							(10,000.00)		
Grand Total							(1,029,045.77)		
Cash Transfers									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #1 Request	Total Budget	Comment
460	469999	30814		BEAUTIFICATION IMPROV REV	TRANSFER TO - 1	-	200,000.00	200,000.00	transfer to cover condemnation project
001	019999	30896		GENERAL FUND REVENUE	TRANSFER FROM 46	-	(200,000.00)	(200,000.00)	transfer to cover condemnation project
001	019999	30890		GENERAL FUND REVENUE	TRANSFER TO 16	3,686,395.12	198,650.00	3,885,045.12	
160	169999	30851		HEALTH WELLNESS LEARNING C	TRANSFER FROM 1	(3,686,395.12)	(198,650.00)	(3,885,045.12)	
660	669999	30824		JOINT UTILITY WATER INC REV	TRANSFER TO - 60	8,184,912.75	64,696.00	8,249,608.75	
600	609999	30845		WATER REVENUE	TRANSFER FROM - 66	(8,184,912.75)	(64,696.00)	(8,249,608.75)	
650	659999	30822		JOINT UTILITY WWTP INC REV	TRANSFER TO - 63	6,635,780.73	70,000.00	6,705,780.73	
630	639999	30844		WWTP REVENUE	TRANSFER FROM - 65	(6,635,780.73)	(70,000.00)	(6,705,780.73)	
							-		



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2023

SUBJECT: Authorizing an allocation of Lodgers' Tax to fund various events for fiscal year 2024.

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 12, 2023
SUBMITTED BY: Toby Spears, Finance Director

Summary:

On October 11, 2023, the Lodgers' Tax Board met and recommended awarding to the Commission, various events for Fiscal Year 2024. The entities requesting lodgers' tax are as follows:

Tuff Hedeman Bull Riding Tuff Hedeman Bull Riding Tour	\$20,000.00
Cycle City Promotions Kicker Monster Truck Show	\$25,000.00
Hobbs Hispano Chamber of Commerce Mariachi Christmas	\$22,750.00
City of Hobbs – CORE Annual Advertising and Promotion	\$99,650.00
Hobbs Airfield Speedway Flashlight Cash Days No Prep Race	\$3,145.00
Hobbs Chamber of Commerce Hobbs Holiday Tournament (\$29,021.14) FeBREWARY Fest (\$15,320.60)	\$25,000.00 \$15,320.60
Permian Basin USSSA See What You Got	\$24,874.80
United Way of Lea County MLK Day of Service	\$7,675.00

Fiscal Impact:

Reviewed By: 
Finance Department

September 30, 2023, Estimated Cash Balance for the Lodgers' Tax Fund is as follows:

Security and Sanitation (15%)	\$	0.00
Non-Profit/For Profit/Public Entity (20%)	\$	115,573.08
City and County (40%)	\$	341,064.88
Airline (25%)	\$	485,301.50

The 2024 adjusted budgeted lodgers' tax revenues are projected to be \$1,300,000.00.

Attachments:

- Estimated Financial Report for September 30, 2023
- Resolution
- Requests

Legal Review:

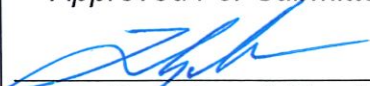
Approved As To Form: _____

Vanie Schom
City Attorney

Recommendation:

City staff recommends awarding lodgers' tax proceeds as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 7415

A RESOLUTION AUTHORIZING AN ALLOCATION OF
LODGERS' TAX FUNDS

WHEREAS, the Lodgers' Tax Advisory Board met on October 11, 2023, and recommends awarding the following events for fiscal year 2024:

	Amount Requested	Lodgers' Tax Board Recommendation	City Commission Recommendation
Tuff Hedeman Bull Riding Tuff Hedeman Bull Riding Tour	\$20,000.00	\$20,000.00	\$ _____
Cycle City Promotions Kicker Monster Truck Show	\$52,967.00	\$25,000.00	\$ _____
Hobbs Hispano Chamber of Commerce Mariachi Christmas	\$22,750.00	\$22,750.00	\$ _____
City of Hobbs – CORE Annual Advertising and Promotion	\$99,650.00	\$99,650.00	\$ _____
Hobbs Airfield Speedway Flashlight Cash Days No Prep Race	\$3,145.00	\$3,145.00	\$ _____
Hobbs Chamber of Commerce Hobbs Holiday Tournament (\$29,021.14) FeBREWARY Fest (\$15,320.60)	\$29,021.14 \$15,320.60	\$25,000.00 \$15,320.60	\$ _____ \$ _____
Permian Basin USSSA See What You Got	\$24,874.80	\$24,874.80	\$ _____
United Way of Lea County MLK Day of Service	\$7,675.00	\$7,675.00	\$ _____
TOTAL	\$275,403.54	\$243,415.40	\$ _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amounts as specified herein.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

CITY OF HOBBS LODGERS' TAX REPORT

September 30, 2023

		RECEIPTS				EXPENDITURES			NET CHANGE		Cash
Month	Month	Gross Taxable Revenue	239999- Lodgers' Tax	Other Income	TOTAL	Contract for Services	Advert & Promotion	TOTAL	For Month	YTD	Balance
FY 2021			710,404.36								
CASH BALANCE		1,184,148.04									
July 2021		1,801,674.20	90,083.71	45.30	90,129.01		-	-	90,129.01	90,129.01	1,274,277.05
August 2021		1,915,939.00	95,796.95	45.20	95,842.15		25,355.08	25,355.08	70,487.07	160,616.08	1,344,764.12
September 2021		1,868,698.40	93,434.92	51.06	93,485.98		222,127.13	222,127.13	(128,641.15)	31,974.93	1,216,122.97
October 2021		1,780,151.80	89,007.59	38.65	89,046.24		51,709.00	51,709.00	37,337.24	69,312.17	1,253,460.21
November 2021		2,429,424.60	121,471.23	47.62	121,518.85		-	-	121,518.85	190,831.02	1,374,979.06
December 2021		1,744,665.80	87,233.29	96.08	87,329.37		305,240.26	305,240.26	(217,910.89)	(27,079.87)	1,157,068.17
SUBTOTAL		11,540,053.80	577,027.69	323.91	577,351.60	0.00	604,431.47	604,431.47			
January 2022		1,577,475.40	78,873.77	57.30	78,931.07		15,947.15	15,947.15	62,983.92	62,983.92	1,220,052.09
February 2022		1,654,709.20	82,735.46	55.26	82,790.72		0.00	0.00	82,790.72	82,790.72	1,302,842.81
March 2022		1,627,879.20	81,393.96	59.05	81,453.01		319,470.83	319,470.83	-238,017.82	-238,017.82	1,064,824.99
April 2022		1,977,060.60	98,853.03	90.76	98,943.79		20,000.00	20,000.00	78,943.79	78,943.79	1,143,768.78
May 2022		2,402,337.40	120,116.87	236.22	120,353.09				0.00	120,353.09	1,264,121.87
June 2022		2,498,604.00	124,930.20	515.49	125,445.69		302,631.99	302,631.99	-177,186.30	-177,186.30	1,086,935.57
SUBTOTAL		11,738,065.80	586,903.29	1,014.08	587,917.37	0.00	658,049.97	658,049.97			
CASH BALANCE		1,086,935.57	1,163,930.98				1,262,481.44				
July 2022		2,344,993.40	117,249.67	724.61	117,974.28		18,764.47	18,764.47	99,209.81	99,209.81	1,186,145.38
August 2022		2,301,976.00	115,098.80	1,312.73	116,411.53		87,372.03	87,372.03	29,039.50	128,249.31	1,215,184.88
September 2022		2,432,846.20	121,642.31	1,763.30	123,405.61		249,365.79	249,365.79	(125,960.18)	2,289.13	1,089,224.70
October 2022		2,381,193.20	119,059.66	1,928.75	120,988.41		-	-	120,988.41	123,277.54	1,210,213.11
November 2022		2,688,695.60	134,434.78	2,574.32	137,009.10		192,300.35	192,300.35	(55,291.25)	67,986.29	1,154,921.86
December 2022		2,419,647.60	120,982.38	3,328.48	124,310.86		316,325.61	316,325.61	(192,014.75)	(124,028.46)	962,907.11
SUBTOTAL		14,569,352.00	728,467.60	11,632.19	740,099.79	0.00	864,128.25	864,128.25			
January 2023		2,182,112.60	109,105.63	3,183.80	112,289.43		35,371.75	35,371.75	76,917.68	76,917.68	1,039,824.79
February 2023		2,242,822.80	112,141.14	3,788.90	115,930.04		53,799.13	53,799.13	62,130.91	62,130.91	1,101,955.70
March 2023		2,432,360.40	121,618.02	3,670.54	125,288.56		216,175.23	216,175.23	-90,886.67	-90,886.67	1,011,069.03
April 2023		2,628,350.20	131,417.51	3,871.88	135,289.39		72,615.52	72,615.52	62,673.87	62,673.87	1,073,742.90
May 2023		2,699,091.00	134,954.55	4,283.86	139,238.41		20,835.92	20,835.92	118,402.49	118,402.49	1,192,145.39
June 2023		3,048,922.00	152,446.10	4,975.72	157,421.82		286,912.69	286,912.69	-129,490.87	-129,490.87	1,062,654.52
SUBTOTAL		15,233,659.00	761,682.95	23,774.70	785,457.65	0.00	685,710.24	685,710.24			
CASH BALANCE		1,062,654.52	1,490,150.55				1,549,838.49				
July 2023		2,792,496.40	139,624.82	5,130.83	144,755.65		29,856.26	29,856.26	114,899.39	114,899.39	1,177,553.91
August 2023		2,827,934.60	141,396.73	5,783.05	147,179.78		153,485.80	153,485.80	(6,306.02)	108,593.37	1,171,247.89
September 2023		3,089,688.60	154,484.43		154,484.43		118,229.61	118,229.61	36,254.82	144,848.19	1,207,502.71
October 2023		-			-		-	-	-	144,848.19	1,207,502.71
November 2023		-			-		-	-	-	144,848.19	1,207,502.71
December 2023		-			-		-	-	-	144,848.19	1,207,502.71
SUBTOTAL		8,710,119.60	435,505.98	10,913.88	446,419.86	0.00	301,571.67	301,571.67			
January 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
February 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
March 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
April 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
May 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
June 2024		0.00			0.00			0.00	0.00	0.00	1,207,502.71
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
CASH BALANCE		1,207,502.71	435,505.98	10,913.88	446,419.86		301,571.67				

CITY OF HOBBS LODGERS' TAX PROGRAM						
9/30/2023						
AWARD						ACTUAL
	PROJECT	DATE	AMOUNT	EXPENSE	GRANT	CATEGORY
9/30/2023	CASH BALANCE				1,207,502.71	
Proof of Cash:						
Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%)						195,646.18
23-20	Tuff Hedeman Bull Riding	11-21-22	20,000.00	0.00	20,000.00	
23-30	New Mexico Junior College - NJCAA 2023 Outdoor Natl Champio	1-11-23	49,775.00	0.00	49,775.00	
23-33	Hobbs Quarterback Club - Hobbs Varsity Home Games	4-12-23	9,500.00	0.00	9,500.00	
23-36	Hobbs USSSA - Hobbs Superslam NIT	4-12-23	11,500.00	0.00	11,500.00	
23-37	Hobbs USSSA - JB Memorial	4-12-23	12,500.00	0.00	12,500.00	
23-38	Permian Basin USSSA - Bball Moms are the Best/Last Chance fo	4-12-23	44,160.00	19,760.00	24,400.00	
23-39	Southwest Symphony - Americanal	4-12-23	1,280.00	0.00	1,280.00	
24-03	Permian Basin USSSA - Hobbs Fall Turf Games	7-12-23	21,750.00	0.00	21,750.00	
24-05	United Way of Lea County - Chili Festival	7-12-23	9,730.00	0.00	9,730.00	
24-06	Hobbs Chamber of Commerce - 2023 Hobbs August Nites	7-12-23	6,739.30	0.00	6,739.30	
	TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC EN		179,693.38		167,174.30	
Add:	20% Monthly Tax Revenue (starting April 1st, 2013)				87,101.20	
Cash Available for Allocation						115,573.08
Beginning Cash Available for Local Government (City and County) (40%)						490,583.34
20-27	CITY OF HOBBS - MARKETING/BRANDING CAMPAIGN	3/2/2020	250,000.00	42,507.15	207,492.85	transfer
23-12	City of Hobbs - Rockwind Golf Marketing	7-13-2022	64,650.00	31,535.00	33,115.00	transfer
24-02	Lea County Fair and Rodeo	7-12-2023	83,113.00	0.00	83,113.00	
	TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT		397,763.00	74,042.15	323,720.85	
Add:	40% Monthly Tax Revenue (starting April 1st, 2013)				174,202.39	
Cash Available for Allocation						341,064.88
Beginning Cash Available for Fire, EMS, Sanitation (15%)						
	TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE		195,000.00	65,325.90	129,674.10	transfer
Add:	15% Monthly Tax Revenue (starting April 1st, 2013)				65,325.90	
Cash Available for Allocation						(64,348.21)
Beginning Cash Available for Airline subsidy (25%)						376,425.00
24-01	EDC - MARKETING of Airline 2024	4-12-23	200,000.00	52,665.29	147,334.71	
24-07	EDC - MRG Subsidy 2024	7-12-23	151,272.00	0.00	151,272.00	
Add:	25% Monthly Tax Revenue (starting April 1st, 2013)				108,876.50	
	TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY					
Cash Available for Allocation						485,301.50

Tuff Hedeman
Bull Riding



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Eligible	Non-Eligible
Professional Performance Fees Sound and Lighting as Related to Performance Advertising/Promotion Items Sanitation Sanction Fees	Administrative Office Overhead Website Costs Real Property Tangible Property

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5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Cheryl Hedeman
 Representative

Tuff Hedeman Bull Riding Tour
 Name of Organization

9/14/2023
 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Tuff Hedeman Bull Riding Tour
Name of Contact	Cheryl Hedeman
Address	POB 146
City, State Zip	Morgan Mill, TX 76465
Phone#/Fax#	254-459-9205/No Fax
email	Cfhedeman@aol.com

Event Budget

Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships	30,000.00					
Sales	85,000.00						85,000.00
Donations							-
Prior Year Carryover							-
Other (please explain)	20,000.00						20,000.00
Total Income	135,000.00	-	-	-	-	-	135,000.00

EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						
Cost of Awards	30,000.00						30,000.00
Building/Booth Rent	10,000.00						10,000.00
Advertising							-
Printing & Mailing							-
Print Media							-
Electronic Media							-
Misc. (Please explain)	65,000.00						65,000.00
							-
Total NON- LODGERS' Exp.	105,000.00	-	-	-	-	-	105,000.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	3,199.98	-	-	-	-	3,199.98
Print Media	2,999.99	-	-	-	-	2,999.99
Electronic Media	13,000.03	-	-	-	-	13,000.03
Other	800.00	-	-	-	-	800.00
TOTAL LODGERS' TAX REQ. SUMMARY	20,000.00	-	-	-	-	20,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Tuff Hedeman Bull Riding Tour		
Date	January 20, 2024 - Saturday		
Location	Lea County Expo Center		
Description	Professional Bull Riding		

Expected Attendance	3500	# of Overnights	400
Is this an annual event?	yes	Is this a new event?	no

PRINTING

	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
	Posters (save-the-date)	1.00	300		300.00		0.03
Programs	1.00	2,100	2,100.00				-
SUBTOTAL			2,400.00	SUBTOTAL			799.98
Mailings			-	TOTAL PRINTING COSTS			3,199.98

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper	Hobbs Daily News	7	428.57
SUBTOTAL			2,999.99	
Magazine/Other				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				2,999.99

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	Noalmark-Hobbs, Moalmark-Roswell, Carlsbad, KSSL, ZIA, MTD	1035	9.66
Television		KCBD TV	1	2,000.89
Social Media	Face Book	2	500.00	1,000.00
	SUBTOTAL			-
TOTAL ELECTR. MEDIA				13,000.03

OTHER EXPENSE

	Name	# of Item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs	Q Systems	1	800.00	800.00
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				800.00

TOTAL REQUEST FOR EVENT 1

20,000.00

Instructions: Please complete all areas of PINK that apply.

Cycle City Promotions



**City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023**

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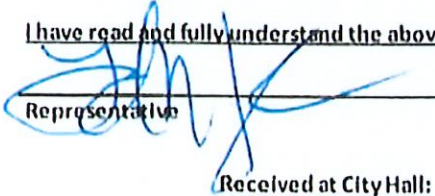
Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.



Representative

Circle City Promotions

Name of Organization

9/25/23

date

Received at City Hall: _____
(date and time)

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Cycle City Promotions
Name of Contact	Tod hammock
Address	10711 S Holley Street
City, State Zip	Jenks, Okla. 74037
Phone//Fax#	918-629-9930
email	todhammock@gmail.com

Event Budget

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	2,000.00				2,000.00
	Sales	57,748.00				57,748.00
	Donations					
	Prior Year Carryover					
	Other (please explain)					
Total Income	59,748.00					59,748.00

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items					
	Cost of Awards	2,500.00				2,500.00
	Building/Booth Rent	12,000.00				12,000.00
	Advertising					
	Printing & Mailing	400.00				400.00
	Print Media	900.00				900.00
	Electronic Media	15,167.00				15,167.00
	Misc. Staffing & judging (Please explain)	12,500.00				12,500.00
	Talent	36,500.00				36,500.00
	equipment/tket	5,500.00				5,500.00
Total NON- LODGERS' Exp.	85,467.00					85,467.00

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	400.00	-	-	-	-	400.00
Print Media	900.00	-	-	-	-	900.00
Electronic Media	15,167.00	-	-	-	-	15,167.00
Other	36,500.00	-	-	-	-	36,500.00
TOTAL LODGERS' TAX REQ. SUMMARY	52,967.00					52,967.00

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1 Event Information

Name of Event: Kicker Monster Truck Show
 Date: February 9 & 10, 2024
 Location: Lea County Event Center
 Description: Indoor Monster trucks, Tuff truck and freestyle motocross Show. Very family oriented prices. Great for the entire family. Onsite survey shows that 23% of attendees and 49% are not from Hobbs.

Expected Attendance	5400	# of Overnights	1242
Is this an annual event?	yes	Is this a new event?	no

PRINTING

	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity
	Posters (save-the-date) Programs	4.00	100		400.00	
SUBTOTAL			400.00	SUBTOTAL		
	Cost	Quantity	Total	TOTAL PRINTING COSTS		
Mallings			-			

PRINT MEDIA

	Name	# of ads	Cost
Newspaper	Hobbs News Sun	2	450.00
	SUBTOTAL		
Magazine/Other	Name	# of ads	Cost
	SUBTOTAL		

TOTAL PRINT MEDIA

ELECTRONIC MEDIA

	Name	# of spots	Cost
Radio	Noalmark, MTD	950	6.50
	KLMA	100	10.00
Television	Carksbad Radio	200	5.00
Social Media	Facebook, Instagram, Tik Tok	1200000	0.00
	Google Retargeting	20000	0.10

TOTAL ELECTR. MEDIA

OTHER EXPENSE

	Name	# of Item	Cost
Professional Performance Fees	Professional entertainers	6	4,500.00
Sound and Lighting Costs	FMX Show	2	4,000.00
Sanction Fees			
Promotional Items (eg: tshirts, rings, etc.)			
Other: (please list)	Sound system management	1	1,500.00

TOTAL OTHER EXPENSE

TOTAL REQUEST FOR EVENT 1

Instructions: Please complete all areas of PINK that apply.

ted with reasonable s stay one overnight
Total
0.00
-
400.00
Total
900.00
-
900.00
Total
-
-
900.00
Total
6,175.00
1,000.00
1,000.00
-
4,992.00
2,000.00
15,167.00
Total
27,000.00
8,000.00
-
-
-
1,500.00
-
-
-
-
36,500.00
52,967.00

Hobbs Hispano
Chamber
of
Commerce
Foundation



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Oscar Gonzalez
 Representative

Hobbs Hispanic Chamber of Commerce Foundation
 Name of Organization

9-26-23
 date

Received at City Hall:
 (date and time)

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Hobbs Hispano Chamber of Commerce Foundation
Name of Contact	Oscar Gonzalez
Address	113 N. Shipp
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-390-7676
email	oscargonzalez@windstream.net

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	34,000.00					34,000.00
	Sales	7,500.00					7,500.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	41,500.00	-	-	-	-	-
		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising	22,750.00					22,750.00
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
Total NON- LODGERS' Exp.	22,750.00	-	-	-	-	-	22,750.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL LODGERS' TAX REQ. SUMMARY	-	-	-	-	-	-

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1 Event Information

Name of Event	Maricahl Christmas		
Date	12-8-2023		
Location	Tydings Auditorium		
Description	Dance and Mariachi Performance		
Expected Attendance	1600	# of Overnigheters	300
Is this an annual event?	Yes	Is this a new event?	

PRINTING

	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
	Posters (save-the-date)	500.00			-		
Programs	2,000.00		-		250.00		-
	SUBTOTAL				SUBTOTAL		
			-				-
Mailings			-		TOTAL PRINTING COSTS		2,750.00

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper	1500		
				-
SUBTOTAL			-	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				1,500.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	10000			-
Television	6000			-
Social Media	1000			-
TOTAL ELECTR. MEDIA				17,000.00

OTHER EXPENSE

	Name	# of Item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs	500			-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)	1000			-
	<i>Digital Billboards</i>			-
TOTAL OTHER EXPENSE				1,500.00

TOTAL REQUEST FOR EVENT 1

22,750.00

Instructions: Please complete all areas of PINK that apply.

22,750.00

City of Hobbs
CORE



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Eligible	Non-Eligible
Professional Performance Fees Sound and Lighting as Related to Performance Advertising/Promotion Items Sanitation Sanction Fees	Administrative Office Overhead Website Costs Real Property Tangible Property

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

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4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Jarred De La Cruz
Representative

Center of Recreational Excellence (CORE)
Name of Organization

9/26/2023
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	Center of Recreational Excellence - CORE
Name of Contact	Jarred De La Cruz
Address	200 E Broadway
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-391-6909
email	jdelacruz@hobbsnm.org

Event Budget

Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships						
Sales							-
Donations							-
Prior Year Carryover							-
Other (please explain)							-
Total Income		-	-	-	-	-	-

EXPENSE (NON- LODGERS' TAX)		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						
Cost of Awards							-
Building/Booth Rent							-
Advertising							-
Printing & Mailing		3,000.00					3,000.00
Print Media		7,000.00					7,000.00
Electronic Media		30,000.00					30,000.00
Misc. (Please explain)							-
							-
Total NON- LODGERS' Exp.		40,000.00	-	-	-	-	40,000.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	1,250.00	-	-	-	-	1,250.00
Print Media	62,400.00	-	-	-	-	62,400.00
Electronic Media	36,000.00	-	-	-	-	36,000.00
Other	-	-	-	-	-	-
TOTAL LODGERS' TAX REQ. SUMMARY	99,650.00	-	-	-	-	99,650.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Annual Advertising & Promotion of the CORE
Date	FY 2024 (October through June)
Location	4827 N. Lovington Hwy. Hobbs NM 88240
Description	158,000 sq. ft. multi-generational recreation facility that was built as a quality of life enhancement for Lea County residents and an economic development driver for Hobbs, as it brings in visitors from the around the region.

Expected Attendance	30,000/mo	# of Overnighters	200/mo	
Is this an annual event?	on-going	Is this a new event?	NO	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)				-	Flyers Tickets	
Programs			-				-
SUBTOTAL			-	SUBTOTAL			-
Mailings	250.00	5	1,250.00	TOTAL PRINTING COSTS			1,250.00

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper			
				-
SUBTOTAL			-	
Magazine/Other				-
	The GUIDE - City of Hobbs (3 Issues (complete production cost; not ads)	3	20,800.00	62,400.00
	SUBTOTAL			62,400.00
TOTAL PRINT MEDIA				62,400.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	Local (90 Mile Radius) Stations	500	10.00
Regional Stations (90+ mile)		2000	13.00	26,000.00
Television				-
Social Media	Facebook	100	50.00	5,000.00
				-
TOTAL ELECTR. MEDIA				36,000.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				-

TOTAL REQUEST FOR EVENT 1	99,650.00
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Instructions: Please complete all areas of PINK that apply.

Hobbs
Airfield
Speedway



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

RECEIVED

SEP 28 2023

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

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Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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Jamal Awwad
Representative

Hobbs Airfield Speedway
Name of Organization

9-27-23
date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Flash light Cash Days - No Prep Race - Limpy on the Light
Name of Contact	Jamal R. Anward
Address	529 W. Gold Ave.
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-631-5099
email	saturdays312@yahoo.com

Event Budget

Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships						
Sales		8,500					8,500 -
Donations							-
Prior Year Carryover							-
Other (please explain)							-
Total Income		-	-	-	-	-	8,500 -

EXPENSE (NON- LODGERS' TAX)		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items		2,100				
Cost of Awards		6,000					6,000 -
Building/Booth Rent							-
Advertising							-
Printing & Mailing							-
Print Media							-
Electronic Media							-
Misc. (Please explain)							-
Total NON- LODGERS' Exp.		8,100 -	-	-	-	-	8,100 -

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	645 -	-	-	-	-	645 -
Other (-Talent)	2,500 -	-	-	-	-	2,500 -
TOTAL LODGERS' TAX REQ. SUMMARY	3,145 -	-	-	-	-	3,145 -

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event: **Flashlight Cash Day's - NO Prep Rate - Limpy on the Light**
 Date: **Nov. 4th, 2023**
 Location: **5333 N. A Street Hobbs NM**
 Description: **Flashlight Cash Day's - Hosted By Limpy**
Daily Driver, Tru Street, Small Tire, RWYB, Tailgate Classes

Expected Attendance	700	# of Overnights	125
Is this an annual event?	Yes	Is this a new event?	NO

PRINTING								
	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total	
								Posters (save-the-date)
Programs			-				-	
SUBTOTAL					SUBTOTAL			-
Mallings			-		TOTAL PRINTING COSTS			-

PRINT MEDIA				
	Name	# of ads	Cost	Total
Newspaper				-
	SUBTOTAL			-
				-
Magazine/Other				-
	SUBTOTAL			-
				-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA				
	Name	# of spots	Cost	Total
Radio	W 105	1	645.⁰⁰	645.⁰⁰
Television				-
Social Media				-
TOTAL ELECTR. MEDIA				645.⁰⁰

OTHER EXPENSE				
	Name	# of Item	Cost	Total
Professional Performance Fees	Chris Collion (Limp)	1	2500	2500.⁰⁰
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
TOTAL OTHER EXPENSE				2500.⁰⁰

TOTAL REQUEST FOR EVENT 1 **3,145.⁰⁰**

Instructions: Please complete all areas of PINK that apply.

Hobbs
Chamber
of
Commerce



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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[Signature] Hobbs Chamber of Commerce 9/29/23
 Representative Name of Organization date

Received at City Hall:

 (date and time)

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	Hobbs Chamber of Commerce, Inc.
Name of Contact	Patricia A. Collins
Address	400 N. Marland Blvd
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-397-3203
email	executive@hobbschamber.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	1,000.00	6,000.00				7,000.00
	Sales		18,800.00				18,800.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income		1,000.00	24,800.00	-	-	-
		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items	1,000.00					1,000.00
	Cost of Awards		200.00				200.00
	Building/Booth Rent		3,000.00				3,000.00
	Advertising		3,000.00				3,000.00
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. (Please explain)		6,400.00				6,400.00
			8,159.26				8,159.26
			2,000.00				2,000.00
Total NON- LODGERS' Exp.		1,000.00	22,759.26	-	-	-	23,759.26

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	10,590.00	168.67	-	-	-	10,758.67
Print Media	7,941.06	8,411.85	-	-	-	16,352.91
Electronic Media	6,740.08	6,740.08	-	-	-	13,480.16
Other	3,750.00	-	-	-	-	3,750.00
TOTAL LODGERS' TAX REQ. SUMMARY	29,021.14	15,320.60	-	-	-	44,341.74

LODGERS'
TAX

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Hobbs Holiday Tournament in Partnership with the Hobbs Municipal Schools		
Date	December 28, 29 and 30, 2023		
Location	Tasker Arena on campus of Hobbs High School		
Description	Since 1958 the Hobbs Holiday Tournament has been a tradition of showcasing Hobbs Basketball. Over the years the tournament has hosted teams from Oklahoma, Arizona, California, Arkansas, Texas, Nevada, and New Mexico. Since 2017, when the ladies' teams were added, 14 teams, and their fans, each year have attended utilizing local lodging. For an average of 300 room		

Expected Attendance	3300	# of Overnights	427
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

				Flyers Tickets			
	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)			-			0.00	
Programs	21.18	500	10,590.00			-	
	SUBTOTAL		10,590.00	SUBTOTAL		-	
Mailings			-				
TOTAL PRINTING COSTS						10,590.00	

PRINT MEDIA

			Cost	Total
	Name	# of ads		
Newspaper	Local - Hobbs NewsSun Lovington Leader	3	450.00	1,350.00
	Out of Area - Texas	14	470.79	6,591.06
	SUBTOTAL			7,941.06
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				7,941.06

ELECTRONIC MEDIA

			Cost	Total
	Name	# of spots		
Radio	Local	438	4.09	1,791.42
	Out of Area - Texas	874	5.09	4,448.66
Television				-
Social Media	Facebook	2500	0.10	250.00
	Instagram	2500	0.10	250.00
	TOTAL ELECTR. MEDIA			6,740.08

OTHER EXPENSE

	Name	# of Item	Cost	Total
Professional Performance Fees	T-shirts for players and coaches with Lo	300	12.50	3,750.00
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				3,750.00

TOTAL REQUEST FOR EVENT 1	29,021.14
----------------------------------	------------------

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	feBREWary fest		
Date	Saturday, February 17, 2023		
Location	Lea County Event Center		
Description	In an effort to promote Hobbs and New Mexico, the Hobbs Chamber of Commerce, Inc. has sponsored feBREWary fest since 2015. Part of our mission is to support local businesses, thus by hosting an event during a holiday weekend, we hope to not only keep local residents in town but encourage them to invite friends and family to visit our community and attend this Adult-		

Expected Attendance	459	# of Overnighters	100
Is this an annual event?		Is this a new event?	no

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)	1.87	50		93.67	Flyers	0.75
Programs			-	Tickets			-
	SUBTOTAL				SUBTOTAL		
			93.67				75.00
Mailings			-	TOTAL PRINTING COSTS			
			-				168.67

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper	Local - Hobbs NewsSun Lovington Leader	3	450.00
Out of area - Texas and other NM		15	470.79	7,061.85
SUBTOTAL			8,411.85	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				8,411.85

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	Local - Noalmark, MDT, KLMA	438	4.09
Out of area - Texas and other NM		874	5.09	4,448.66
Television				-
Social Media	Facebook / Instagram	5000	0.10	500.00
				-
TOTAL ELECTR. MEDIA				6,740.08

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				-

TOTAL REQUEST FOR EVENT 2

15,320.60

Instructions: Please complete all areas of PINK that apply.

Permian
Basin
USSSA



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Tommy Hawkins

 Representative

Permian USSSA

 Name of Organization

10-2-2023

 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	PERMIAN BASIN USSSA
Name of Contact	Tommy E Hawkins
Address	4487 Hackberry Ct.
City, State Zip	Midland, TX 79707
Phone#/Fax#	office 432-520-9100/cell 432-557-3229
email	tommy.hawkins@wtusssa.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total	
		Income	Sponsorships					
	Sales Entry Fees	\$56,250.00					56,250.00	
	Donations						-	
	Prior Year Carryover						-	
	Other (please explain)						-	
	Total Income	56,250.00	-	-	-	-	56,250.00	
		Event 1	Event 2	Event 3	Event 4	Event 5	Total	
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-	
	Cost of Awards						-	
	Building/Booth Rent						-	
	Advertising						-	
	Printing & Mailing						-	
	Print Media						-	
	Electronic Media						-	
	Misc. (Please explain)	Umpires, UIC STAFF	\$42,250					42,250.00
		Umpires Rooms and Food	\$7,200					7,200.00
		Basebase Staff	\$4,000.00					4,000.00
	Total NON- LODGERS' Exp.	53,450.00	-	-	-	-	53,450.00	

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	600.00	-	-	-	-	600.00
Electronic Media	150.00	-	-	-	-	150.00
Other	24,124.80	-	-	-	-	24,124.80
TOTAL LODGERS' TAX REQ. SUMMARY	24,874.80	-	-	-	-	24,874.80

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1 Event Information

Name of Event	See What You Got
Date	Feb. 3/4, 2024
Location	Veterans Memorial Park/ Zia 12 Fields
Description	USSSA Baseball Tournament for 7u thru 14U Travel/Select Teams

Expected Attendance	5670	# of Overnighters	00 Room Nights
Is this an annual event?	YES	Is this a new event?	

PRINTING							
	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date) Programs			-	Flyers Tickets			0.00
			-				-
	SUBTOTAL					SUBTOTAL	
			-				-
Mallings			-	TOTAL PRINTING COSTS			-

PRINT MEDIA				
			Cost	Total
	Name	# of ads		
Newspaper	Hobbs News Sun	6	\$100	600.00
				-
	SUBTOTAL			600.00
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				600.00

ELECTRONIC MEDIA				
			Cost	Total
	Name	# of spots		
Radio				-
Television				-
Social Media	Facebook boost	1	\$150	150.00
				-
TOTAL ELECTR. MEDIA				150.00

OTHER EXPENSE				
			Cost	Total
	Name	# of Item		
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees	National and State Sanction fees	1	\$7,500	7,500.00
Promotional Items (eg: tshirts, rings, etc.)	Hobbs CVB Rings	384	\$15.95	6,124.80
	Hobbs CVB Baseballs	1080	\$3.75	4,050.00
Other: (please list)	Banners Awards Championship and Finals	56	\$30.00	1,680.00
	MVP Game metals	900	\$3.50	3,150.00
	Coaches Hobbs CVB Gifts	180	\$9.00	1,620.00
				-
				-
				-
TOTAL OTHER EXPENSE				24,124.80

TOTAL REQUEST FOR EVENT 1	24,874.80
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Instructions: Please complete all areas of PINK that apply.

United Way
of
Lea County



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Marcus
 Representative

United Way of Lea
 Name of Organization
 County

10-2-23
 date

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	United Way of Lea County
Name of Contact	Marcus Sparenberg
Address	320 N Shipp
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-397-2203
email	campaign@uwolc.org

Event Budget

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	12,000.00				12,000.00
	Sales	-				-
	Donations	-				-
	Prior Year Carryover	-				-
	Other (please explain)					-
	Total Income	12,000.00	-	-	-	-

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items					-
	Cost of Awards					-
	Building/Booth Rent					-
	Advertising					-
	Printing & Mailing					-
	Print Media					-
	Electronic Media					-
	Misc. _____ (Please explain) _____					-
						-
	Total NON- LODGERS' Exp.	-	-	-	-	-

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	325.00	-	-	-	-	325.00
Print Media	750.00	-	-	-	-	750.00
Electronic Media	3,075.00	-	-	-	-	3,075.00
Other	3,525.00	-	-	-	-	3,525.00
TOTAL LODGERS' TAX REQ. SUMMARY	7,675.00	-	-	-	-	7,675.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	MLK Day of Service
Date	01/12/2024
Location	Your Safe Space 1124 E Humble
Description	MLK Day is the only federal holiday designated as a National Day of Service to encourage all Americans to volunteer to improve their communities. United Way of Lea County will be providing an opportunity to serve residents of Hobbs by handing out hot meals, food boxes, coats and blankets.

Expected Attendance	600	# of Overnights	0
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
	Posters (save-the-date)				-	Flyers	0.65
Programs			-	Tickets			-
	SUBTOTAL				SUBTOTAL		
			-		TOTAL PRINTING COSTS		
Mailings			-		325.00		

PRINT MEDIA

	Name	# of ads	Cost	Total
	Newspaper	Advertisement	3	250.00
				-
SUBTOTAL			750.00	
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				750.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
	Radio	KLMA Radio	50	10.00
MTD Radio		50	12.50	625.00
Television	Noalmark Radio	50	25.00	1,250.00
Social Media				-
	Sponsored Ads - Internet & Social Media	2	350.00	700.00
TOTAL ELECTR. MEDIA				3,075.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs	Gomez Pro AV Setup	1	1,500.00	1,500.00
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	MLK Day of Service T-Shirts	150	13.50	2,025.00
Other: (please list)				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				3,525.00

TOTAL REQUEST FOR EVENT 1	7,675.00
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Instructions: Please complete all areas of PINK that apply.